

**CHELAN COUNTY PUBLIC HOSPITAL DISTRICT No. 2  
LAKE CHELAN COMMUNITY HOSPITAL  
MEETING OF THE GOVERNING BOARD  
NOVEMBER 18, 2008 – LCCH BOARD ROOM  
1:30 PM – 3:30 PM**

**MEETING MINUTES**

**CALL TO ORDER**

*Mary Pat Scofield, Chairperson, called meeting to order at 1:30pm*

**Members Present:**

Mary Pat Scofield, Chair  
David Dickes, Vice Chair  
Jim Wall, Secretary  
Dennis Evans  
Fred Miller

**Members Excused:**

**Others in Attendance:**

David Bernier, CEO  
Toni Gomez, Executive Assistant  
Wayne Cantwell, Interim OR Coordinator  
Lisa Anderson, CNO  
Ron Lee, LCCH Foundation  
Kaylin Whitlam, EMT  
Jane Jedwabny, Director, Sanctuary at the Lake

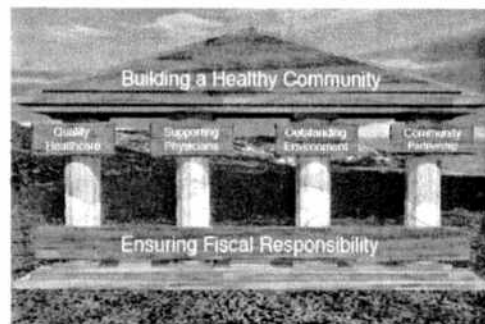
Karl Jonasson, EMS  
Nancy Young, Director HR  
Judy Moser, Credit Svcs  
DeLynn Cook, CQO  
Jerri Dion, Business Office

**MOTION:**

Minutes of the October 28, 2008, Board Meeting were approved as submitted.

Review of Mission & Vision

Mission: Our Business is Healthcare. Our Mission is to provide healing opportunities through caring, compassion and dignity.



## REPORTS/PRESENTATIONS

### State-of-the-Hospital Reports:

#### A. *EMS Presentation*

Kaylin Whitlam, EMT gave presentation on Public Information Education program. Approximately 358 students (K-5<sup>th</sup>) in the Manson School District will receive safety education training on the following subjects; fire safety, vehicle safety, bicycle safety, abduction awareness, injury recognition and first aid. With sponsorships from local businesses and community members EMS, hopes to provide each student with a safety kit (English & Spanish versions available) which will include a booklet and first aid supplies. Information can be taken home and shared with other family members and friends. LCCH EMS will be in collaboration with Fire Department and school district to head off this new and exciting program. EMS will also be starting a Senior Program in which they will go to the Senior Center on "meal days" to provide education and pass out fire detection units. In closing, Kaylin stated although the program is on a trial basis in Manson if successful they plan on continuing the program and giving presentations to the students one day a year in the future. The Board commented that Celeste be contacted to do an article to inform the community of the program.

#### B. *Quality Improvement/Risk Management –*

The Department of Health will be here thru Thursday, November 20<sup>th</sup>. The policy and procedures are still being updated and should be current by the end of the month. Dee reported on the Dashboard results and informed the Board that the Quality Improvement Plan and Quarterly reports will be presented in January.

#### C. *Business Office Report –*

Due to the economic situation across America, people losing jobs and many businesses are laying-off employees. An informational telecon took place with Michael Bell, CPA. Mr. Bell presented an update on the economic conditions for medical facilities, and gave his projections for the future of charity care and bad debt. According to Mr. Bell, nationwide, people are losing jobs/being laid off and money is tight, however the Chelan area doesn't seem to be getting hit as hard as other communities in regards to residents in hardships and requests for assistance through the charity care system or having bad debt. In closing he reported bonds that are government backed with taxed revenues secure, however, interest rates on revenue bonds are going up.

Karen informed the Board that a public announcement was sent out regarding the DOH exit conference meeting with the auditors.

Karen reported on the following financials; warrants for the month were high due to plumbing project which should be completed within the next week, revenue was up 4%, and grant monies received put us at a positive bottom line.

***Motion:***

It was moved to submit preliminary budget to Assessors office along with M&O, EMS tax levies and dietary change fund.

*D. Nursing Services Report –*

Operating Room (OR) Coordinator Wayne Cantwell, RN, was introduced to the Board. Lisa stated he is doing a great job assessing the OR department and working with staff. Wayne will be with us for the next six (6) months while we continue our search for a full time OR Coordinator. The Department of Health spent time in the OR and stated things seem to be running smoothly and look good.

*E. CEO/Administrator's Report –*

We have candidates for the Psychiatrist and Chief Financial Officer positions, and are currently getting references. The CFO interviews went well, senior staff met with Dave and provided feedback. Dave will give another update to the Board at the December meeting.

The Naumes Corp. made a contribution to LCCH in the amount of \$5,000 which will be used to implement a Wellness Program.

A Management Team Staff Retreat will take place in Leavenworth November 24-25, 2008. The team will be developing a strategic plan for 2009, identifying revenue enhancements and cost-containing initiatives, as well as reviewing the mission & vision statements. A briefing will be given to Board in December.

Our EDA grant is in progress. On December 9<sup>th</sup>, the Economic Development district will review the application for potential support.

Dave requested approval on revised Purchase/Land Agreement.

Brief discussion regarding Architect documents and ownership, Board would like clarification on "ownership" of documents.

Grand Rounds are becoming more popular, physicians are attending the Friday weekly session more often, we also have keynote speakers in once a month on Tuesdays which are also getting good attendance.

Dave reported we will be changing our hospital insurance carrier to Premera Blue Cross, who will also provide a major wellness benefit for our employees and their family. Dave is excited that our mission and scope of healthcare provided to the employees are finally complementing each other.

Tandus has stated they will not be replacing the carpeting on the second floor patient care area, therefore we are moving forward with getting estimates on flooring.

Plans for leasing the modular building for more space is still in process, meeting with city officials took place today, permit/parking and other topics related to modular building were discussed. We have been given the green light to move forward by the PUD (electrical power) and the Public Works department for water and sewer. A conditional use permit must be posted 14 days before approval.

Community partnerships are in the works with Manson and Chelan School districts to start educational drug prevention program. Dr. Dame is very supportive of getting program started and has offered his assistance.

**UPCOMING MEETINGS**

- Quality Improvement meeting - November 26, 2008, 12 noon
- Board Meeting - December 16, 2008 3:30pm – 5:30pm
- Medical Staff Meeting - December 9, 2008, 7am

**OLD AND NEW BUSINESS**

**A. Action Items; it was m/s/c to:**

1. *Approve Vouchers/Warrants as submitted*
2. *Approve Write-Offs & Charity Care as submitted*

**OTHER BUSINESS**

**A. Audience**

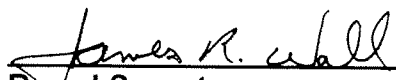
No comments

**ADJOURNMENT**

With no executive session scheduled or convened, the board meeting adjourned at 3:34pm.

**Submitted:**

**Attest:**

  
\_\_\_\_\_  
Board Secretary

  
\_\_\_\_\_  
Administrator/CEO

*Dec 16, 2008*  
\_\_\_\_\_  
Date

*12-16-08*  
\_\_\_\_\_  
Date