

CHELAN COUNTY PUBLIC HOSPITAL DISTRICT No. 2
LAKE CHELAN COMMUNITY HOSPITAL
MEETING OF THE GOVERNING BOARD
October 27, 2009 – LCCH BOARD ROOM
1:30 PM – 3:30 PM

MEETING MINUTES

I. CALL TO ORDER

Mary Pat Scofield, Chairperson, called meeting to order at 1:30pm

Members Present:

Mary Pat Scofield, Chairman
David Dickes, Vice Chairman
Jim Wall, Secretary
Dennis Evans, Commissioner
Fred Miller, Commissioner

Members Excused:

Others in Attendance:

Kevin Abel, CFO / Acting CEO
Dr. John Kremer, CMO
Ross Hurd, CIO
DeLynn Cook, CQO
Lisa Anderson, CNO
Mike Arch, Legal Counsel
Marie Richerson, RN
Emmit Aston, LCCH Foundation
Tom Warren, President LCCH Foundation
Bernice McCulley

Toni Gomez, Executive Assistant
Jane Jedwabny, Director Sanctuary
Char Garton, Manager Environmental Svcs
Missy Fonseca, Manager Materials Management
Terry Johnson, Manager Plant Engineering
Diane Haight, Manager Nutritional Services
Celeste Thomas, Public Relations
Les Bowen, Lake Chelan Mirror
Jerri Dion, Manager Business Office
Karl Jonasson, Director EMS

I. REVIEW OF MISSION:

Our Business is Healthcare. Our Mission is to provide healing and wellness opportunities with care, compassion and dignity.

II. CONSENT AGENDA:

It was moved to approve the Consent Agenda, with removal of September 22, 2009 regular board meeting minutes for further discussion.

1. It was m/s/c to approve:
2. Board Minutes of October 1, 2009,
3. Financial & Business Office Report,
4. Vouchers/Warrants: \$1,406,647.64 in payroll #76412 to #76488; \$ 1,885,929.75 in accounts payable and payroll, registers # 166798 to # 167608
5. Write-Offs & Charity: \$96,967.10 in bad debts for referral to collections agency(ies) per LCCH policy.

III. REPORTS/PRESENTATIONS

SPECIAL REPORT:

LCCH Foundation: Tom Warren, President shared notes from the Foundations recent Board Retreat noting they are moving in a positive direction and look forward to future relations with LCCH. The Foundation is working with Celeste to prepare article for upcoming LCCH newsletter. Judge Warren

distributed draft copy of the Annual Giving Campaign brochure for review. Final draft should be ready for print in the upcoming weeks. In closing Judge Warren extended an invitation to the Lake Chelan Board of Commissioner to the Foundations December 10, 2009 Holiday party.

On behalf of the Board of Commissioners Mary Pat Scofield thanked Judge Warren for his presentation and time.

Naumes Property Update: Michael Arch provided overview on the Naumes property closing process noting the bond funding has been registered with the Treasures office. Commissioner Scofield thanked Michael Arch and Barry Leahy for all their work throughout the eighteen month planning process. Commissioners Scofield and Wall will sign closing documents in Wenatchee, Friday, October 30th.

Initiative 1033 Overview and Discussion: Informational packets distributed by the Washington State Hospital Association regarding Initiative 1033 were included in the Board packets, brief discussions took place regarding effects initiative will have on LCCH.

STATE OF THE HOSPITAL REPORTS

Quality & Risk Management – Dee Cook, CQO

Dee presented QA report, and review of dashboard. Patient Satisfaction Surveys continue to come in steadily. Standardization of Emergency Procedures will be sent to the printer upon final review and approval. Standardized wrist bands and ID badges are also in progress.

Staff Rally/Pot luck will be held October 29th, nominees for 3rd quarter employee of the quarter will be announced.

Chief Nursing Officer Report – Lisa Anderson, CNO

Marie Richerson has done an outstanding job with coordinating the H1N1/flu shot clinics. To date 108 H1N1 and 668 flu shots have been given.

Lisa recently attended a Washington State Hospital Association Conference sitting in on various sessions, including those on Achieving Better Patient Care and Medical Homes-Philosophy of Care. Lisa stated the conference, speakers and sessions were outstanding and informative.

Material relative to the Board of Trustees was distributed to the Commissioners.

Chief Medical Officer Report – Dr. John Kremer, MD

Lake Chelan Clinic has received letter of acceptance for the WRITE program which will begin in 2011.

Dr. Kremer attended recent workshop on sports head injuries and concussions in Wenatchee. Assessing kids for head injuries from sidelines, was main topic of discussion, informational sheets will be kept in ER for future reference.

Although the Stehekin Clinic has ended, we continue to work with Stehekin residents and have extended an invitation for school kids to partake in flu shot clinics being held in Chelan. We expect 40 more doses of the H1N1 vaccine today and 40 regular doses. Public announcements will go out regarding H1N1 vaccinations. One patient with Swine Flu was transported from LCCH to Sacred Heart, as no beds were available at Central Washington Hospital.

Dr. Kremer provided update on STEMI program, a collaborative effort with North Central Washington Regional American Heart Association Planning Group to better serve patients.

IT – Ross Hurd, CIO

LCCH has been awarded a \$9000+ Flex Grant. Funds spent to complete tele-health cabling projects will be reimbursable through this grant.

Seattle Children's topology (route for communications) has been completed.

Financial Officer Report – Kevin Abel, CFO

Net income was \$78,990 for the month of September, \$37,933 over budget, driven by ER and Med Surg volumes. Net income is \$198,582 for the year. We are 93.6% under budget for Travel and Training due to travel restriction still in effect. The State has completed their audit giving an unqualified opinion.

Chief Executive Officer/Administrator Report – Kevin Abel, CFO/Acting CEO

Various meetings with Fire District 5 & 7, Joint City Council and Chelan School District have taken place to discuss EMS options. Members of the workgroup (Fire Chiefs, Dr. Kremer, Kevin Abel, Karl Jonasson and Celeste Thomas) are working on calendaring out best time for election. Public meetings will be scheduled in upcoming months. Kevin will work on newsletter to provide updates on meetings.

Due to upcoming holidays, brief discussion regarding Board meeting dates for November and December resulted in following decision:

- November Board meeting moved to Tuesday, November 17, 2009
- December Board meeting moved to Tuesday, December 15, 2009

IV. OLD AND NEW BUSINESS

A. Action Items: It was m/s/c to approve:

1. September 22, 2009 meeting minutes as corrected; Chief Medical Officer Report – Dr. John Kremer, MD
 - Dr. Clements did not have clinic in Stehekin for hearing and sight testing of school children due to communication problems.
2. Credentialing: Janet Kuester, Tammam Nehme, Catherine Bray
3. Governing Board Bylaws
4. Resolution 447 Appointment of Trustees
5. Resolution 448 Purchase and Sale Agreement

Upcoming meetings:

November 17, 2009, regularly scheduled meeting

December 15, 2009, regularly scheduled meeting

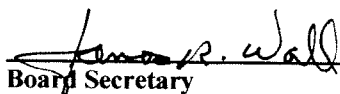
V. OTHER BUSINESS

A. AUDIENCE: No questions or comments from audience

B. ADJOURNMENT: Meeting adjourned at 3:11pm

Submitted:

Attest:


Board Secretary


Kevin Abel, Interim CEO

11-17-09
Date

11-17-09
Date